

SERVICE OPPORTUNITIES FOR YOU

Second Christian Reformed Church

Grand Haven, MI

2008

The Council:

Shepherd Elders: Serve God and His people through shepherding and spiritual care: making visits and maintaining contact with district members, welcoming visitors and new members, scheduling and administering the sacraments, being involved in discipling the Body of Christ.

Ideal spiritual gift: Shepherding, leadership, encouragement, administration, discernment, helping.

Time commitment: three years.

Contact: Pastor Mike Koetje- pastor@secondcrcgrandhaven.org 616-842-0710

Administrative Elders: Serve God and His people by providing visionary leadership and by overseeing the program ministry and budget process of the church.

Ideal spiritual gift: Administration, leadership, encouragement, discernment, shepherding, helping.

Time commitment: three years.

Contact: Pastor Mike Koetje- pastor@secondcrcgrandhaven.org 616-842-0710

Service Deacons: Serve God and His people by promoting generous Christian stewardship among the members, providing for the collection and distribution of offerings, ministering with Christian aid to families and individuals in need, and challenging the congregation with new service ministries.

Ideal spiritual gift: Shepherding, mercy, discernment, helping, administration.

Time commitment: three years.

Contact: Pastor Mike Koetje- pastor@secondcrcgrandhaven.org 616-842-0710

Administrative Deacons: Serve God and His people by providing visionary leadership, and by overseeing the program ministry and budget process of the church.

Ideal spiritual gift: Administration, discernment, leadership, mercy, helping, shepherding.

Time commitment: three years.

Contact: Pastor Mike Koetje- pastor@secondcrcgrandhaven.org 616-842-0710

Deaconesses:

Serve God and His people by visiting members in need and assisting with meals when necessary, providing care packages for college students, and scheduling special activities for senior members.

Ideal spiritual gift: Shepherding, mercy, helping.

Time commitment: three years.

Contact: Pastor Mike Koetje- pastor@secondcrcgrandhaven.org 616-842-0710

Children's Ministry Team:

Help to supervise and coordinate the ministries as listed below for children in our congregation from birth through 8th grade.

Ideal spiritual gift: Administration, encouragement, discernment.

Time commitment: CMT meetings monthly plus contact with other children's leaders.

Contact: Mary Retsema- mary@secondcrcgrandhaven.org 616-842-0710

Infant Nursery (below 1y), **Toddler Nursery** (1-2y): Care for the youngest of God's children or train for a supervisory role.

Ideal spiritual gift: Service, hospitality, helping.

Time commitment: Scheduled assignments during the Sunday morning services.

Contact: Mindy Koetje- 616-296-1314

Twos and Threes Class: Volunteer to teach or help with two and three year old children during Sunday morning services on a rotating basis.

Ideal spiritual gift: Service, teaching, hospitality, helping.

Time commitment: Scheduled assignments during the Sunday morning services.

Contact: Carrie Boos- 616-460-4942

Young Children and Worship: Volunteer to lead or assist our children (4y-1st grade) in their own worship time including songs, lessons, and projects during the later part of Sunday morning worship.

Ideal spiritual gift: Teaching, creative communication, music, helping.

Time commitment: 4 weeks in the fall, 4 weeks in winter.

Contact: Mary Retsema- mary@secondcrcgrandhaven.org 616-842-0720

Sunday School: 2nd-8th grade Volunteer to teach or assist in the classroom for scheduled weeks after the Sunday morning service.

Ideal spiritual gift: Teaching, leadership, encouragement.

Time commitment: Team teaching, one month on, one month off.

Contact: Mary Retsema- mary@secondcrcgrandhaven.org 616-842-0710

Vacation Bible School: Students 7th grade and above as well as adults may volunteer to welcome and nurture children from our community 4y/o through 5th grade during our four day program in June which includes many levels of involvement in Bible lessons, activities, and crafts.

Ideal spiritual gift: Teaching, shepherding, encouragement, helping, creative communication, hospitality.

Time commitment: Four days in June plus preparation time.

Contact: Mary Tencate- 616-847-8970

Children's Christmas Program: Volunteer to help produce the annual program at church with the Children's Worship and Sunday School teachers.

Ideal spiritual gift: Creative communication, music, encouragement, helping.

Time commitment: Several Sundays in November and December.

Contact: Mary Retsema- mary@secondcrgandhaven.org 616-842-0710

GEMS 2nd-6th grade:

Girls Everywhere Meet the Savior. Serve as a leader or helper in this multi-church shared ministry of meetings and opportunities for girls to grow in Christ through praise time, Bible study, badges, crafts, and service projects.

Ideal spiritual gift: Administration, faith, encouragement, teaching, creative communication.

Time commitment: First and Third Mondays, 6:45-8:30 PM.

Contact: Julia Osterman- 616-502-1329

Cadets 3rd-8th grade:

Serve as a leader or helper in this multi-church shared ministry of meetings and opportunities for boys to grow in Christ through Bible lessons, badges, projects, camping, and field trips.

Ideal spiritual gift: Administration, organization, faith, encouragement, teaching, creative communication, commitment to youth.

Time commitment: First and Third Mondays, 7:00-8:45 plus trips.

Contact: Rod Pell- RodPPell@gmail.com 616-842-1108

Children's Library: Help select, organize, and maintain our children's library.

Ideal spiritual gift: Administrative, hospitality, helping.

Time commitment: variable.

Contact: Carol Spelman- taspelman@hotmail.com 616-847-0211

Story Hour: Volunteer to participate by telling stories, leading singing for children, or serving in the nursery provided to mothers who participate in weekday Bible studies at the church.

Ideal spiritual gift: Love of children, helping.

Time commitment: Tuesdays at 10:00 AM, for spring and fall sessions of 10-12 weeks each.

Contact: Mary Retsema- mary@secondcrcgrandhaven.org 616-842-0710

Student Ministry Team:

Help to supervise and coordinate the ministries as listed below for students in our congregation in 6th-12th grade.

Ideal spiritual gift: Administration, encouragement.

Time commitment: Three years with meetings monthly, second Monday PM, plus contact with other youth leaders.

Contact: Jason Zuidema- Jason@boshomes.com 616-844-1436

High School Sunday Classes 9th-12th grades: Assist and substitute teach for Pastor Mike in his teaching catechism and faith issues on Sunday mornings after the worship service.

Ideal spiritual gift: Teaching, encouragement, faith, shepherding, discernment.

Time commitment: 11:30-12:15 Sunday AM plus preparation time of 1-2 hours if teaching.

Contact: Pastor Mike Koetje- pastor@secondcrcgrandhaven.org 616-842-0710

CHAOS- 6th-8th grade: Christ Honored And Others Served. Team lead or assist leaders in weekly meetings or special activities for Middle School students.

Ideal spiritual gift: Teaching, encouragement, faith, shepherding, creative communication, love for the age group.

Time commitment: Meetings Wednesday, 6:30-8:00 PM plus scheduled activities.

Contact: Mark Smith- Smith.Mark08@comcast.net 616-842-0710

Living Room- 9th-12th grade: Team lead or assist leaders as our high school students are challenged to live out their faith through small or large groups including Bible study, fellowship, and service projects.

Ideal spiritual gift: Teaching, encouragement, faith, shepherding, creative communication.

Time commitment: Sunday meetings 4:00-5:30 PM plus scheduled activities.

Contact: Mark Smith- Smith.Mark08@comcast.net 616-842-0710

Prayer Partners 4th-12th grade and adults: Serve as a coordinator, adult mentor, or student participant in an ongoing partner relationship with another member of Christ's body at Second CRC, which includes mutual intercessory prayer and encouragement over years of bonding.

Ideal spiritual gift: Shepherding, intercession, faith, hospitality, encouragement.

Time commitment: Annual prayer breakfast and frequent informal contact with your partner ideally over several years of relationship.

Contact: Barb Holtrop- 616-847-6625

Student/adult Mission trips: Participate as a student or adult in a mission trip which may involve travel or local service to Jesus through witnessing and serving others.

Ideal spiritual gift: Administration, encouragement, evangelism, teaching, helping.

Time commitment: Scheduled individually.

Contact: Mark Smith- Smith.Mark08@comcast.net 616-842-0710

Student/adult Service projects: Volunteer to participate as a student or adult in a local service project, displaying Christ in a practical way.

Ideal spiritual gift: Administration, encouragement, mercy, helping, craftsmanship.

Time commitment: Scheduled individually.

Contact: Mark Smith- Smith.Mark08@comcast.net 616-842-0710

Adult Ministry Team:

Help to supervise and coordinate our ministries for adults at Second CRC as listed below.

Ideal spiritual gift: Administration, encouragement, discernment, vision.

Time commitment: three years with monthly meetings.

Contact: Ione Hoekenga – ilh@comcast.net 616-842-4738

Home Fellowship Group: Participate in long term (1 year or more) regular small group home fellowship with 8-12 members of Second CRC, encouraging and nurturing one another as we continue our walk of faith together.

Ideal spiritual gift: Administration, faith, encouragement, hospitality, mercy, discernment, shepherding, teaching, leadership.

Time commitment: variable at the choice of each group.

Contact: Deb Braak- 616-844-0518

Stephen Ministry: Become a trained Stephen Minister in one of our regularly scheduled classes and then serve by providing emotional and spiritual support to those who are hurting.

Ideal spiritual gift: Encouragement, hospitality, mercy, shepherding, listening, empathizing.

Time commitment: variable.

Contact: Sharon Ottens- 616-842-2189, or Art Ruiters- 616-842-8867

Adult Enrichment: Help coordinate and lead a program of scheduled presenters for adult education held each Sunday 11:30-12:15 in our Adult Ed. room from September through May.

Ideal spiritual gift: Administration, leadership, encouragement, discernment.

Time commitment: variable.

Contact: Rick Geertsma- 616-844-7681 and Fred Vanden Brand- 616-842-4321

Tri-City Seniors Ministry: Participate in organizing and coordinating a multi-church combined series of outings and special events as well as Fall Bible studies for area seniors on Wednesday mornings.

Ideal spiritual gift: Encouragement, hospitality, helping, mercy.

Time commitment: variable.

Contact: Carole and Art Ruiter- 616-842-8867

Prayer Group: Join other prayer warriors in praise and intercession for others both within and beyond Second CRC.

Ideal spiritual gift: Prayer, intercession, faith, encouragement.

Time commitment: Meets Tuesdays at 7:30 AM.

Contact: Barb Holtrop- 616-847-6625 and Shirley Shaver shirl@sbcglobal.net 616-842-9219

Adult Library: Help select, organize, and maintain our adult library.

Ideal spiritual gift: administration, hospitality, helping.

Time commitment: variable.

Contact: Judy Waanders- 616-847-8409

Book Club: Join other interested readers in reading and discussing four books each year.

Ideal spiritual gift: Discernment, encouragement, hospitality.

Time commitment: Reading time plus 4 annual discussion group meetings to be scheduled.

Contact: Bern Lewis- bflal@chartermi.net 616-846-1520 and Vange Van Huesen- 616-846-5906

Hospitality Committee: Help plan and coordinate church picnics, hymn sings, Christmas caroling, church celebrations for special birthdays, anniversaries, bridal showers, and baby showers.

Ideal spiritual gift: Hospitality, helping, administration.

Time commitment: variable.

Contact: Barb Holtrop- 616-847-6625

Women's Bible Hour: Join other women for Bible study and casual fellowship on Thursday afternoon bi-monthly.

Ideal spiritual gift: Hospitality, encouragement, discernment, teaching, leadership.

Time commitment: Thursday afternoons bimonthly.

Contact: Barb Split- 616-842-0239, or Shirley Shaver- 616-842-9219

Morning Connections: Join other women of the church and community in Bible study and fellowship on Tuesdays at 9:45 AM, coordinated with Story Hour for children.

Ideal spiritual gift: Hospitality, encouragement, discernment, teaching, leadership.

Time commitment: Tuesday AM's plus preparation time.

Contact: Sheila Warners- 616-846-7524

Evening Connections: Join other women of all ages for Bible study and fellowship at church on Thursdays at 7:00 PM.

Ideal spiritual gift: Hospitality, encouragement, discernment, teaching, leadership.

Time commitment: Thursday evenings plus preparation time.

Contact: Ruth Mulder- ruth@secondcrgandhaven.org 616-842-0710

Atrium Gallery Committee: Participate in selecting, coordinating, and hanging art in our atrium as well as hosting a gallery walk reception for the artists at the opening of each of our four annual shows.

Ideal spiritual gift: Aesthetic, hospitality, administration, helping, communication

Time commitment: variable.

Contact: Vange Van Huesen- 616-846-5906

Garden Club: Help organize or attend monthly area garden tours April-September.

Ideal spiritual gift: hospitality, encouragement.

Time commitment: variable.

Contact: Sue Cooper- 616-842-2034

Tool Time: Join other men of all ages in Bible study, learning skills for the heart as well as skills for the hands on Saturdays at 7:30, October- March.

Ideal spiritual gift: Hospitality, encouragement, discernment, teaching, leadership.

Time commitment: Saturday morning plus preparation time.

Contact: Rick Geertsma- 616-844-7681

Hobby Night: Help organize and join other hobbyists age 10 and above in working on and displaying your hobby at church approximately once per month as scheduled.

Ideal spiritual gift: hospitality, encouragement.

Contact: church office- 616-842-0710

Computer Class: Join others of all ages in improving your computer skills with an expert teacher.

Ideal spiritual gift: encouragement.

Time commitment: To be scheduled as a class is assembled.

Contact: Harley Dyk- 616-846-2877

Exercise Groups: Organize and participate in an exercise group at church with a walking group on Wednesday mornings and a video exercise group Thursday mornings.

Ideal spiritual gift: encouragement.

Time commitment: Wednesday or Thursday mornings.

Contact: Barb Holtrop- 616-847-6625

Church Picnic: Volunteer to coordinate the annual church picnic.

Ideal spiritual gift: administration, leadership, hospitality, helping.

Time commitment: variable.

Contact: church office- 616-842-0710

Celebration Sunday: Volunteer to coordinate the annual kick-off fair to highlight the opportunities available at our church at the beginning of the program year in the fall.

Ideal spiritual gift: administration, leadership, hospitality, helping.

Time commitment: variable.

Contact: church office- 616-842-0710

Worship/ Liturgy Ministry Team:

Join with others who have a heart for corporate worship in planning and preparing the weekly liturgy with integrated music for each of our Sunday services as well as special worship events.

Ideal spiritual gift: Administration, shepherding, encouragement, creative communication, helping.

Time commitment: regular team meetings Tuesdays at 9:15 AM plus preparation time.

Contact: Paul LaMaire- lamaire@hotmail.com 616-842-0710 or 616-846-5444

Organists/ pianists/ keyboard accompanists: Play for worship services and at rehearsals in a variety of settings.

Ideal spiritual gift: Creative communication, music.

Time commitment: variable.

Contact: Paul LaMaire- lamaire@hotmail.com 616-846-5444

Sanctuary Choir: Join with others high school and above in a mixed choir, rehearsing Wednesdays from 7:00-8:15 and participating in the Sunday morning worship service as scheduled.

Ideal spiritual gift: Creative communication, music, vocal ability, encouragement.

Time commitment: Wednesday evenings plus Sundays as scheduled.

Contact: Director, Kathryn Becksvoort- 616-396-5406

Men's Choir: Join with other men high school and above in rehearsing on Sunday mornings as scheduled and participating in Sunday worship as scheduled.

Ideal spiritual gift: vocal music ability, encouragement.

Time commitment: variable.

Contact: Cathy Schaaf- 231-799-2411

Bells of Praise: Join others in a hand bell choir which rehearses on Sunday 11:30-12:15 and participates as scheduled in Sunday worship services.

Ideal spiritual gift: music, creative communication, encouragement.

Time commitment: Sunday morning rehearsals and worship services as scheduled.

Contact: Mark Lucas- 616-607-9050

Brass Ensemble: Join other brass musicians 7th grade and above in a brass ensemble which rehearses on Sunday morning as scheduled and participates in Sunday morning worship as scheduled.

Ideal spiritual gift: creative communication, music, encouragement.

Time commitment: Sunday morning rehearsals and participation as scheduled.

Contact: Paul LaMaire- lamaire@hotmail.com 616-846-5444

Flute Choir: Join other flautists 7th grade and above to rehearse and participate during worship services as scheduled.

Ideal spiritual gift: creative communication, flute.

Time commitment: variable as scheduled.

Contact: Paul LaMaire- lamaire@hotmail.com 616-846-5444

Sacred Dance: Join with others in grades 1-6 to rehearse in conjunction with youth chorale on Wednesdays 5:00-5:30 and participate on scheduled Sundays in corporate worship.

Ideal spiritual gift: creative communication, movement.

Time commitment: Wednesday afternoon rehearsals plus scheduled Sunday worship.

Contact: Cindy Brace- 616-846-0346

Youth Choir/youth chorale: Join with others in grades 1-6 to rehearse on Wednesdays 4:30-5:00 and participate in Sunday AM worship services as scheduled.
Ideal spiritual gift: creative communication, vocal music.
Time commitment: Wednesday afternoon rehearsals plus scheduled Sunday worship.
Contact: Director Kathryn Becksvoort- 616-396-5406

Children's Message for Sunday morning service: Volunteer to give a three minute children's message.
Ideal spiritual gift: creative communication, teaching.
Time commitment: variable.
Contact: Pastor Mike Koetje- pastor@secondcrggrandhaven.org 616-842-0710

Drama: Contribute to corporate worship in dramatic presentations that are integrated into the worship theme on a scheduled basis.
Ideal spiritual gift: creative communication, theatrical and dramatic reading.
Time commitment: variable.
Contact: Lois Reinders- ereinders@AOL.com 616-846-7366

Banners: Participate with others in designing and making banners for worship.
Ideal spiritual gift: creative communication, artistic, sewing.
Time commitment: variable.
Contact: Jan Veenstra- 616-842-8049

Flowers: Participate in planning, arranging, and placing flowers for our worship space.
Ideal spiritual gift: creative communication, artistic.
Time commitment: weekly opportunity, variable.
Contact: Ruth Wallinga- 616-842-5345

Audio System: Join the team in setting up and operating the sound system after receiving the training which is provided.
Ideal spiritual gift: creative communication, administration, helping.
Time commitment: weekly Sunday opportunities, scheduled and variable.
Contact: Jim Warners- 616-846-7524

Ushers: Volunteer to demonstrate hospitality by ushering the participants into our corporate worship space at the Sunday worship services.
Ideal spiritual gift: hospitality, helping, administration.
Time commitment: weekly opportunity, scheduled.
Contact: Barb Brummel- 616-842-3566

Greeters: Volunteer to demonstrate hospitality by welcoming and greeting the participants at our corporate worship services.

Ideal spiritual gift: hospitality, helping.

Time commitment: weekly opportunity, scheduled.

Contact: church office- 616-842-0710

Outreach Ministry Team:

Join others in helping to present the gospel of Christ in a challenging and meaningful way.

Ideal spiritual gift: administration, evangelism, hospitality, encouragement, mercy.

Time commitment: Regular monthly meetings as scheduled.

Contact: Stan Boelkins- 616-846-5273

Friendship Club: Be a reflection of Jesus to our mentally impaired friends when they meet at church each Tuesday 7:00-8:15 to study the Bible, sing, share fellowship and a snack with you September-mid December and mid March-May.

Ideal spiritual gift: hospitality, helping, mercy, encouragement.

Time commitment: Tuesday evenings in season.

Contact: Mary North- gmnorth@chartermi.net 616-842-7359

Queen Esther Collaboration Team: Volunteer to join others as we coordinate a series of events and activities that promote Christian bonding between our congregation and the congregation of Queen Esther Baptist Church in Muskegon Heights.

Ideal spiritual gift: hospitality, administration, faith, discernment.

Time commitment: variable.

Contact: Julie Hordyk- thecrownjules@juno.com 616-847-8941

TV-Video-Audio Ministry: Become trained and serve our community and our shut-ins by helping produce video of our Sunday morning service for cable TV broadcast and for use on permanent recordings.

Ideal spiritual gift: creative communication, helping, equipment proficiency.

Contact: Harley Dyk- harleydyk@chartermi.net 616-846-2877

Church Website: [Http://secondcrggrandhaven.org/](http://secondcrggrandhaven.org/) Help create and update an Internet presence for our congregation, highlighting our church's history, programs, publications, and online sermons.

Ideal spiritual gift: creative communication, computer skills.

Time commitment: variable.

Contact: Harley Dyk- harleydyk@chartermi.net 616-846-2877

Nursing Home Ministry: Help plan and participate in monthly Sunday afternoon nursing home worship services including inspirational talk, instrumental, and music leadership opportunities.

Ideal spiritual gift: administration, teaching, creative communication, encouraging, helping.

Contact: Machel Knochenauer- 616-842-5122

Auto Ministry: Participate in the provision of serviceable automobiles to community members in need, including mechanical work as well as budget counseling.

Ideal spiritual gift: shepherding, mercy, encouragement, mechanical proficiency.

Time commitment: variable.

Contact: Scott Presley- 616-842-6079

Welcoming Newcomers Ministry: Help our congregation welcome and enfold new or prospective members.

Ideal spiritual gift: hospitality, encouragement.

Time commitment: Sunday morning plus follow up visits and calls.

Contact: Jay Knochenauer- knochenauer@charter.net 616-842-0710

Missionary Liaison: Help support the efforts of our world missionaries with communication and encouragement.

Ideal spiritual gift: administration, encouragement, helping.

Time commitment: variable.

Contact: Donna DeVries- 616-846-0398

Mission Emphasis Week: Volunteer to coordinate our annual events to highlight our mission oriented activities.

Ideal spiritual gift: Administration, leadership, evangelism, helping.

Time commitment: variable.

Contact: Stan Boelkins- sboelkins@charter.net 616-846-5273

Facilities Committee:

Participate in improving and maintaining a facility that contributes to our grateful service to God as a congregation within our community.

Ideal spiritual gift: administration, encouragement, wisdom, helping.

Time commitment: variable.

Contact: Ken Terpstra- 616-842-1022

Work Bee Projects: Participate with others of all ages in maintenance and improvement projects for our church facilities scheduled on an as needed basis by our facilities committee.

Ideal spiritual gift: encouragement, craftsmanship, landscaping skills.

Time commitment: variable.

Contact: Ken Terpstra - 616-842-1022

Sunday Hospitality: Help the congregation and our visitors enjoy fellowship after the Sunday morning corporate worship service by preparing and serving refreshments in the North Hall.

Ideal spiritual gift: hospitality, helping, encouragement.

Time commitment: opportunity each Sunday 11:00-12:30, scheduled.

Contact: Dale Schuitema- dalenormas@gmail.com 616-847-9293

Funeral Luncheons: Participate in supporting grieving families by providing fellowship opportunity for them in our church after the funeral of a loved one.

Ideal spiritual gift: administration, hospitality, mercy, shepherding.

Time commitment: variable, on call.

Contact: Blanche McLean- 616-842-8992

Kitchen Committee: Help plan and prepare for the effective use of our kitchen facilities for our other ministries.

Ideal spiritual gift: administration, encouragement, helping.

Time commitment: variable, on call.

Contact: Norma Schuitema- dalenormas@gmail.com 616-847-9293

Wedding Coordinators: Help coordinate the use of our facilities for families who are planning a wedding in our church.

Ideal spiritual gift: hospitality, encouragement, administration, helping.

Time commitment: variable, on call.

Contact: Beth Cooke- 616-842-0473 and Linda LaMaire- 616-846-5444

Memorial Endowment Fund Committee:

Join others in supervising and granting gifts and loans from the ongoing fund from specially directed gifts.

Ideal spiritual gift: administration, discernment.

Time commitment: variable.

Contact: Art Bolt- 616-846-3383

Covenant Plan Committee for Christian Education:

Join with others who have a passion for Christian day school education in supervising this fund in conjunction with the administrative deacons.

Ideal spiritual gift: administration, shepherding, discernment.

Time commitment: variable.

Contact: Jeff Binnendyk- 616-844-4144

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